



**Tiny T's Storytelling & Theatre**  
**TERMS AND CONDITIONS**  
**Updated 2021**

**Contact:**

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**07903445227**

**FEES, DEPOSITS AND REFUNDS**

For all bookings of Classes, Workshops and Events where necessary a booking form must be filled out with all details.

**All courses/camps/workshops are non-refundable. We are happy to hold credit however if enough notice is given and there is a valid reason.**

For parties and other visits an invoice will be sent out with all information. All invoices will be sent via email.

All payments for classes/ workshops must be received at least one day before.

For party bookings, a deposit of £50 or more must be paid to secure the booking. If the venue of the party is outside of Hertfordshire, a small fee will be added to the cost of the party to consider travel time and expense. This will be made clear in initial booking process.

If ordering an item from the Tiny Shop (online), payment must be made before items are shipped.

It is not Tiny T's policy to refund or replace missed classes. Refunds will only be considered for particular circumstances discussed.

Should any pupil wish to discontinue any class, refunds for any unused classes will not be given unless a doctor's note is shown.

You must give HALF A TERMS NOTICE to leave a class which runs within a school or community class.

We are unable to offer reductions or refunds for sickness or holidays. Fees are reviewed annually in January.

**MEDICAL**

For insurance purposes you must agree and accept the risks involved and are responsible for your child's actions/ involvement whilst involved in Tiny T's classes/ workshops/parties.

**MISCONDUCT**

Pupils will be asked to leave without notice for any serious breach of Tiny T's terms and conditions or for any other serious misconduct.

## **PHYSICAL CONDUCT**

From time to time it is necessary for the teachers to use physical contact when helping to improve students performance within class.

## **LOSS AND DAMAGE**

Tiny T's do not accept any responsibility for any loss or damage to property left on the premises. Lost property will be collected and at the end of the term and an email will be sent out to parents.

## **PHOTOGRAPHY**

When signing up to a class you sign a disclaimer stating whether you are happy with Tiny T's using photos/videos for advertising purposes only.

## **TEACHERS/ENTERTAINERS/ASSISTANTS**

Our lead teachers and entertainers are professionally trained in the performing industry. We also have assistant teachers who are aged 15-18 and assist our lead teachers under supervision.

All of our teaching team have up to date DBS checks.

## **WHAT SHOULD MY CHILD BRING TO CLASSES?**

Please do not give your child sweets, fizzy drinks or food containing nuts to bring to our sessions. If we find any food in their lunchboxes containing nuts we will have to remove it immediately. We highly encourage healthy snacks so the children have sustainable energy throughout the sessions.

## **CAN I STAY TO WATCH MY CHILD IN HIS/HER CLASS?**

All of our classes/workshops are drop offs to insure children are fully focused on the class.

## **COLLECTING YOUR CHILD**

If your child is collected from community or within a school class and you have arranged for another adult to do this, you must inform the teacher, even on one-off occasions. If you are collecting your child from a class and are running late, please call or text **07903445227**.

A member of staff will always stay with the child until s/he is collected and after 15 minutes will contact the emergency contact numbers provided to ensure the child is collected. If you are happy for your child to travel to and from classes alone you must inform us with a signed hand-written letter.



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**Founder, Owner**

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